

**ADDENDUM TO COMMERCIAL PURPOSE
Public Record Request
(Pricing Computation Worksheet)**

The specific information which will be utilized from the record(s) requested
on _____, is:
Date of Commercial Request

Which will be used for:

1. Sale or resale to _____ (identify market) for
\$_____ (price).
2. Producing a document, information or other material containing all or a
part of the information in the public record: (describe document or material
and price):

3. Solicitation to _____ (identify market) for (what)
_____ At \$_____ (price).
4. Soliciting a business or commercial relationship. Describe and give price
or value:

5. Other purpose: describe and give price or value: _____

- ☐ I agree to pay an amount not to exceed \$_____. If my request exceeds this amount, please notify me before reproducing the requested records.
- ☐ I agree to pay the deposit of \$_____ for these records and shall pay the remaining balance of \$_____ prior to receiving the requested records(s).

Requester Signature

Date

- ☐ I accept receipt of the public record(s) as delivered.

Requester Signature

Date